



<b>For Office Use Only</b> Date received: _____ Campus: _____ Circle one:      LMA or LMDA
-----------------------------------------------------------------------------------------------------

**Applicant Information Form 2016/2017**

(Please print clearly)

Please check one of the following:

- This is my first application to Women Unlimited.
- This is not my first application to Women Unlimited. I last applied in \_\_\_\_\_

**Personal Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: (day \_\_\_\_\_ month \_\_\_\_\_ year \_\_\_\_\_)

Do you share housing with anyone?       Yes    No

If yes, please provide more information: \_\_\_\_\_

Are you currently employed?       Yes    No

If yes, name of employer \_\_\_\_\_ Location \_\_\_\_\_

How many hours per week \_\_\_\_\_

Are you in receipt of Income Assistance?       Yes    No

If yes, please provide the following names and contact information:

Income Assistance worker: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Support Services worker: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have a Return to Work Action Plan / NSEA?       Yes    No

Are you able to provide a copy of the plan?       Yes    No

Are you in receipt of Employment Insurance?       Yes    No   Start \_\_\_\_\_ End Date \_\_\_\_\_

If yes, please provide name and contact information below:

Caseworker: \_\_\_\_\_ Office: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you received EI in the past 3 years?       Yes    No

Have you received Maternity Benefits in the last 5 years?       Yes    No

Are you a Canadian citizen?       Yes    No

If not, are you a Permanent Resident?  Yes  No Other \_\_\_\_\_

Are you legally eligible to work in Canada?  Yes  No

**If you consider yourself a member of any of the following designated groups, check yes after those that apply to you. Women Unlimited encourages applications from underrepresented groups.**

African Nova Scotian  Yes      Aboriginal  Yes      New Canadian  Yes

Persons with Disabilities  Yes      Other visible minority  Yes      LGBT  Yes

Is English your second language?  Yes  No If yes, what is your language level? \_\_\_\_\_

Do you have current or past mental / physical health problems that would interfere with your ability to do Trades & Technology work? (e.g. back problems, lifting, anxiety, depression)  Yes  No

If yes, please explain \_\_\_\_\_

Do you have a criminal record for which you have not received a pardon?  Yes  No

If yes, please explain \_\_\_\_\_

### **Education & Training**

Please tell us the highest level of education you've completed? \_\_\_\_\_ Location \_\_\_\_\_

Please check all that apply:

GED, year completed \_\_\_\_\_  High School Diploma, Academic & year completed \_\_\_\_\_

High School Diploma, General & year completed \_\_\_\_\_  Some University/College & years attended \_\_\_\_\_  University/College Diploma & year completed \_\_\_\_\_

Please list other training programs or courses you have taken: \_\_\_\_\_

Have you attended NSCC?  Yes  No

If yes, do you have any outstanding debts with NSCC?

Please explain: \_\_\_\_\_

Have you ever received funding from Skills Development for training?  Yes  No

Have you ever received a Student Loan?  Yes  No

Have you repaid in full or in good standing?  Yes  No

Attendance is an important requirement in the Women Unlimited program. The program hours are Monday to Friday 9:00 am – 3:00 pm for 14 weeks. Are there things that you need to put in place to fully participate? \_\_\_\_\_

---

At the end of the 14-week CEP, you may be required to dedicate your summer to upgrading your academics before going on to training. Are you prepared to do this?  Yes  No

**Childcare & Transportation:**

Do you have children and/or dependants?  Yes  No

Please list their names and ages:

---

Do you have dependable childcare including emergency backup?  Yes  No

Please explain: \_\_\_\_\_ Alternate \_\_\_\_\_

Do you have a valid driver's license?  Yes  No If yes, what class? \_\_\_\_\_

Do you have reliable means of transportation (e.g. car, bus, carpool)?  Yes  No

Please specify: \_\_\_\_\_

Are there any specific careers in T&T that you want to explore?

---

**Please provide the following documents to complete your application:**

- Transcripts: High School Diploma or GED
- Referral from caseworker
- Language Benchmark
- Resume